

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT BOARD OF TRUSTEES’  
REGULAR MEETING of MAY 21<sup>st</sup>, 2018**

DATE: May 21, 2018

TIME: 7:00 p.m.

PLACE: Historic Blum House, Collinsville, IL

**Call to Order**

President Schusky presided and called the meeting to order at 7:00 p.m.

**Roll Call**

Members present:

Ms. Nancy Gerstenecker

Mr. Scott Penny

Mr. Mark Schusky

Mr. Killian Weir

Others in Attendance:

Mrs. Vicky Hart, Executive Director

Mrs. Katie Heaton, Branch Manager, Fairmont City Library Center

Mrs. Kyla Waltermire, Branch Manager, Collinsville Library Center

Members absent:

Ms. Marie Barron Johnson

Ms. Lisa Costello

Ms. Amanda Hausman

**Public Input**

None

**Consent Items:**

A motion was made by Mr. Weir, seconded by Ms. Gerstenecker, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY AS PRESENTED

Minutes of the regular meeting of April 16, 2018

Minutes of the special meeting of May 7, 2018

**Communications**

Thank you from the Illinois State Library

Thank you from the family of Alex Bregen, Jr.

Letter from Patricia Roskowski

Director Hart will reply to Ms. Roskowski

Collinsville Food Pantry

**Administrative Reports**

Executive Director’s Report

Director Hart discussed her report, including mentioning ongoing issues with the EnvisionWare software and steps that will be taken to address this

Center Managers' Reports

Managers Waltermire and Heaton discussed their reports

Finance

April Bill List

General Fund Reports

Director Hart discussed the current financial state of the District in overall positive terms

Gift Fund Reports

Committee Reports

Finance – none

Personnel – none

Fund raiser – none

Special committees – none

Motion passed unanimously on voice vote

**Discussion Items:**

Policy Manual: New Identity Protection Policy

Director Hart discussed the policy presented to the Board and noted this was recommended for insurance requirements

Proposed Items for next meeting's agenda

None were presented

**Action Items:**

Motion made by Mr. Weir, seconded by Mr. Penny, to:

APPROVE THE FY2019 BUDGET AS PRESENTED

A roll call vote was taken.

Ms. Gerstenecker	Yes	Mr. Schusky	Yes
Mr. Penny	Yes	Mr. Weir	Yes

Motion passed.

Motion made by Mr. Penny, seconded by Ms. Gerstenecker, to:

APPROVE THE REPLACEMENT OF COMPUTER LAB A/C UNIT and AWARD THE BID PRESETNED BY PROST HEATING AND COOLING

A roll call vote was taken.

Ms. Gerstenecker	Yes	Mr. Schusky	Yes
Mr. Penny	Yes	Mr. Weir	Yes

Motion passed.

Motion made by Ms. Gerstenecker, seconded by Mr. Weir, to:

APPROVE THE NON-RESIDENT FEE FOR 2019 FOR \$70 USING THE GENERAL MATHEMATICAL FORMULA

A roll call vote was taken.

Ms. Gerstenecker	Yes	Mr. Schusky	Yes
Mr. Penny	Yes	Mr. Weir	Yes

Motion passed.

Motion made by Mr. Weir, seconded by Mr. Penny, to:

APPROVE THE BLOODBORNE PATHOGEN POLICY for the DISTRICT POLICY MANUAL

A roll call vote was taken.

Ms. Gerstenecker	Yes	Mr. Schusky	Yes
Mr. Penny	Yes	Mr. Weir	Yes

Motion passed.

Motion made by Mr. Weir, seconded by Mr. Penny, to:

APPROVE THE INVESTMENT OF PUBLIC FUNDS for the DISTRICT POLICY MANUAL

A roll call vote was taken.

Ms. Gerstenecker	Yes	Mr. Schusky	Yes
Mr. Penny	Yes	Mr. Weir	Yes

Motion passed.

**Closed Session**

There was none

**Adjournment**

Motion made by Ms. Gerstenecker, seconded by Mr. Penny, to:

ADJOURN THE MEETING OF MAY 21, 2019

Motion passed unanimously on voice vote at 7:45 p.m.

Next meeting – June 18, 2018